

**MADISON COUNTY  
PERSONNEL ACTION**

Department     SHERIFF'S DEPARTMENT     Employee Name     D. Jones (new hire)

Job Title     Deputy Sheriff

Effective Date     10/12/2025

**Hire**

☒ Full-time     ☐ Part-time     ☐ Temporary     ☐ Hourly     ☐ Salaried

Position     Deputy Sheriff     ☐ New Position

☒ Or Replacement     If so, whom?  
   Harrell

Rate of Pay     \$ 26.45

- ☒ Job references checked ( if applicable)
- ☒ Background checked ( if applicable)
- ☒ Driving Record checked ( if applicable)

**Promotion**

From Position     To Position

Rate of Pay     \$     Rate of Pay     \$

**Termination**

- ☐ Death
- ☐ Dismissed
- ☐ Resigned
- ☐ Retired

**Approval of Elected Official or Department Head**

Printed Name     Greg Higginbotham     Email Address     jeremy.williams@madison-co.com

**Needed Items**

- ☐ Desktop PC
- ☐ Printer
- ☐ Scanner

Email

- ☐ No Email Account
- ☐ Only Email
- ☐ Email and MS Office

- ☐ AS/400 Access

Current User to Duplicate

- ☐ Door Access

User Access to Duplicate

**MADISON COUNTY  
PERSONNEL ACTION**

Department TAX COLLECTOR

Employee  
Name

Keana Matthews

Job Title Deputy Collector

Effective Date 10/13/2025

**Hire**

☒ Full-time

☐ Part-time

☐ Temporary

☐ Hourly

☐ Salaried

Position Deputy Collector

☐ New Position

☒ Or  
Replacement

If so, whom?  
Jennifer Harris

Rate of Pay \$ 21

☒ Job references checked ( If applicable)

☒ Background checked ( If applicable)

☐ Driving Record checked ( if applicable)

**Promotion**

From Position

To Position

Rate of Pay \$

Rate of Pay \$

**Termination**

☐ Death

☐ Dismissed

☐ Resigned

☐ Retired

**Approval of Elected Official or Department Head**

Printed Name CJ Garavelli

Email Address cj.garavelli@madison-co.com

**Needed Items**

☐ Desktop PC

☐ Printer

☐ Scanner

Email

☒ No Email Account

☐ Only Email

☐ Email and MS Office

☒ AS/400 Access

Current User to Duplicate

Priscilla Crist

☒ Door Access

User Access to Duplicate

Priscilla Crist

**MADISON COUNTY  
PERSONNEL ACTION**

Department     TAX COLLECTOR

Employee  
Name

Kristin Austin

Job Title       Supervisor

Effective Date   10/6/2025

**Hire**

☐ Full-time                      ☐ Part-time                      ☐ Temporary                      ☐ Hourly                      ☐ Salaried

Position

☐ New Position

☐ Or

Replacement

If so, whom?

Rate of Pay       \$

☐ Job references checked ( if applicable)

☐ Background checked ( if applicable)

☐ Driving Record checked ( if applicable)

**Promotion**

From Position     Supervisor

To Position

Supervisor/Trainer

Rate of Pay       \$ 25.36

Rate of Pay

\$ 27.36

**Termination**

☐ Death

☐ Dismissed

☐ Resigned

☐ Retired

**Approval of Elected Official or Department Head**

Printed Name     Cj Garavelli

Email Address    cj.garavelli@madison-co.com

**Needed Items**

☐ Desktop PC

☐ Printer

☐ Scanner

Email

☐ No Email Account

☐ Only Email

☐ Email and MS Office

☐ AS/400 Access

Current User to Duplicate

☐ Door Access

User Access to Duplicate

**MADISON COUNTY  
PERSONNEL ACTION**

Department Madison County Youth Court Employee Name Hope Blanton  
Job title Probation Monitor Employee SS # \_\_\_\_\_  
Effective Date October 6, 2025

**Hire**

Full-time ☐ Part-time ☒ Temporary ☐ Hourly ☒ Salaried ☐  
Position: Probation Monitor new position ☐ if so, whom? \_\_\_\_\_  
or replacement ☐  
Rate of Pay \$ 20/hr

☐ Job references checked ( if applicable)  
☐ Background checked ( if applicable)  
☐ Driving Record checked ( if applicable)

**Promotion**

From Position: \_\_\_\_\_ To Position: \_\_\_\_\_  
Rate of Pay \$ \_\_\_\_\_ Rate of Pay \$ \_\_\_\_\_

**Termination**

☐ Death  
☐ Dismissed  
☐ Resigned  
☐ Retired  
☐ Documentation Attached

**Approval of Elected Official or Department Head**

Printed Name Staci O'Neal Signature Staci O'Neal Date 9/16/25

**Forward to Administration for Paperwork Processing**

**Administrative paperwork**

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

**MADISON COUNTY  
PERSONNEL ACTION**

Department ROAD DEPARTMENT

Employee  
Name

Marcutio Kyles

Job Title Truck Driver

Effective Date 10/7/2025

**Hire**

☒ Full-time

☐ Part-time

☐ Temporary

☐ Hourly

☐ Salaried

Position Truck Driver

☐ New Position

☒ Or  
Replacement

If so, whom?  
Larry Mayfield

Rate of Pay \$ 17.00 hr

☐ Job references checked ( if applicable)

☐ Background checked ( if applicable)

☐ Driving Record checked ( if applicable)

**Promotion**

From Position

To Position

Rate of Pay \$

Rate of Pay \$

**Termination**

☐ Death

☐ Dismissed

☐ Resigned

☐ Retired

**Approval of Elected Official or Department Head**

Printed Name Cornelius Bacon

Email Address cornelius.bacon@madison-co.com

**Needed Items**

☐ Desktop PC

☐ Printer

☐ Scanner

Email

☐ No Email Account

☐ Only Email

☐ Email and MS Office

☐ AS/400 Access

Current User to Duplicate

☐ Door Access

User Access to Duplicate



## MADISON COUNTY BOARD OF SUPERVISORS

125 West North Street • Post Office Box 608

Canton, Mississippi 39046

601-855-5500 • Facsimile 601-855-5759

[www.madison-co.com](http://www.madison-co.com)

October 4, 2025

The Madison County Board of Supervisors hereby approves salary increases for all Madison County employees not employed by the Madison County Sheriff's Office or the 20<sup>th</sup> Circuit District Attorney. The increase for any employee not excluded shall be 5% of the employee's annual pay if the annual pay is less than \$50,000 or 3% of the employee's annual pay if the employee's annual pay is greater than \$50,000. The increase shall take effect for the first complete payroll period of Fiscal Year 2026.

Madison County Sheriff's Office employees shall receive increases based on the previously approved longevity plan. To facilitate additional expenditures of E911 funds on behalf of municipalities, the Board also approves transferring the salaries of 2 dispatchers from fund 097 to fund 001.

Effective January 1, 2026, 20<sup>th</sup> Circuit District ADAs shall be paid the maximum allowable by HB 1509, sans any supplement. For example, an ADA with greater than 15 years of service will be paid \$135,090. Investigators shall receive an increase commensurate with the increase in the maximum allowable compensation by HB 624 and shall be eligible for the increase for the first full pay period of FY 2026. Any 20<sup>th</sup> Circuit District Attorney employees not listed herein and paid by Madison County shall be eligible for the same compensation increases as other Madison County employees.